



**WORKSHOP/DINNER REQUEST FOR PROPOSALS (RFP)  
16<sup>TH</sup> ANNUAL SAFSF FORUM**

**PATHWAYS TO IMPACT**

**LEVERAGING OUR POWER TO CHALLENGE INEQUITY IN THE FOOD SYSTEM**

**JUNE 19-21, 2018**

**SPOKANE, WASHINGTON**

**[ALL PROPOSALS MUST BE SUBMITTED ONLINE BY JANUARY 5, 2018 AT 5:00 PM PT](#)**

This document provides an overview of the workshop/dinner proposal submission process, as well as detailed information about the questions asked in the online RFP submission form. Session proposals must be submitted online to SAFSF by **[January 5, 2018 at 5:00 pm Pacific](#)**.

**ONLINE FORM LINK:** <https://www.surveymonkey.com/r/2018ForumRFP>

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**2018 FORUM THEME DESCRIPTION**

Spokane is a city that challenges assumptions. It is a vibrant economic hub for the Inland Northwest with ties that reach around the globe. Located 280 miles from Seattle, 18 miles from the Idaho border, and only 110 miles from Canada, Spokane sits among miles upon miles of gentle rolling hills covered by wheat fields. It is named after the Spokane tribe, who—along with many other members of the Interior Salish group, including the Kalispel, Colville, and Coeur d’Alene tribal nations—lived on and respected millions of acres of land for thousands of years. Today the city, and indeed the entire northwest, is predominantly white. The so-called Cascade Curtain is purported to divide Washington State culturally, politically, and economically, but the depth and quality of those divides is up for debate.

Connecting a patchwork of disparate but complementary strategies toward healthier and more sustainable food systems requires continually re-evaluating our assumptions and untangling the vastly complicated drivers of those systems. As such, many of the topics explored at the 2018 Forum boil down to power. Racial equity, tribal sovereignty, industry consolidation, land use, and policy all play out in the relative health of people, land, water, climate, and animals.

This complex and tenuous political moment requires urgent action, but does not allow for many missteps. In order to get where we want to go, our understanding of the context surrounding the problems we seek to affect must be at once deep and broad. With little time to spare, we must learn as we go, continually reorienting as we seek and navigate pathways to impact in the food system.

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**NEW IN 2018: SPONSORED DINNER PROPOSALS**

- SAFSF is accepting proposals for both concurrent workshops and sponsored dinners. In the past, sponsored dinner ideas have been shared in an ad hoc manner much later in the Forum planning process. In order to streamline the process and share ideas for sponsored dinners in a more equitable fashion, we are asking for sponsored dinner ideas at the same time as workshop proposals.

**TOPICS OF INTEREST AND PROMPTS FOR REFLECTION**

- Please reflect on the 2018 Forum theme description when developing your workshop proposal.
- Ideas to reflect on:
  - Questioning assumptions – challenging colleagues to question their individual assumptions, as well as our collective assumptions as philanthropy and food system change makers

- Acknowledging and moving beyond the ideological divides we face as a country; we are in a time of great risk and significance
- The critical need to address inequity and work toward equity
- The need to bring conversations around racial equity to the fore
- Transformations in the landscape and consolidation in the marketplace
- Contextualizing the food system – understanding the particularities of geographies, approaches, and more within the bigger picture
- Understanding philanthropy’s role in food system change and the levers of power it can move
- Topics of particular interest for 2018:
  - Water; Climate; Equity; Health; Concentrated Power and Consolidation; Financing and Investments; Nutrition; Labor and Immigration; Public Policy; Political Landscape; Tribal Communities; Tribal Lands; Food Sovereignty; Animal Agriculture; Soil Health; Cannabis; Wheat; Grains; Pulses

## TIMING OF SESSIONS

- Two (2) concurrent workshop sessions on Tuesday, 6/19 (morning and afternoon). We anticipate selecting a total of eight (8) workshops; four (4) to be offered during each concurrent workshop session.
- One (1) concurrent dinner session on Tuesday, 6/19 (evening). We anticipate selecting five (5) or six (6) sponsored dinner proposals. SAFSF will work with dinner hosts to find appropriate locations for the dinners, either at the hotel or offsite.

## EXPENSES

- Funder organizers are expected to pay for their own registration fees. They are also expected to pay for all travel/lodging expenses for themselves and their speakers. SAFSF will cover registration and meals for non-funder speakers while at the Forum.
- Final decisions will not be determined by a funder's ability to pay for all non-funder travel/lodging expenses. SAFSF has covered expenses for a few speakers in years past when the organizers did not have sufficient funds.
- The cost of food and drink at sponsored dinners, along with speaker travel and lodging expenses, has generally been paid for by hosting organizations. The expenses for each dinner have been covered by one or multiple foundations in the past depending on circumstance. SAFSF staff is open to discussing alternative options for covering expenses at dinners should that be required.

## OTHER DETAILS

- Only funders may submit proposals.
- Sessions may be co-sponsored/co-organized by more than one organization.
- Proposals are meant to share ideas for sessions; we do not expect every detail to be worked out or all speakers to be confirmed.
- Funder moderators are strongly preferred for all sessions.
- We are committed to exploring issues of gender equity and encourage this to be addressed in workshop proposals where appropriate.
- Non-funder speakers are invited to participate in the Forum on all days prior to Thursday, 6/21 (Tuesday, 6/19- Wednesday, 6/20). Thursday is a *funder-only* day at the Forum.
- Avoid catchy titles: what is the session really about? Write descriptions that are concise and clear.

## RFP WORKSHEET

[YOU MUST FILL OUT THE ONLINE FORM TO SUBMIT A PROPOSAL](#)

[CLICK HERE FOR THE RFP ONLINE FORM](#)

Session proposals must be **submitted online** to SAFSF **no later than January 5, 2018 at 4:30 pm Pacific**. You will receive a confirmation email containing a copy of your proposal after submitting your form. **Please use this worksheet to prepare your responses before submitting them online.** \* *questions are required*

You will be notified by January 29 as to the status of your submission. SAFSF will host a mandatory call with all workshop organizers in February. Final descriptions and confirmed speakers will be due in early March.

**\* Session Organizer: Name, Title, Organization, Phone, Email**

*This should be the person who is completing and submitting the form.*

**\* Session Title**

*This can be changed later; please include draft title with your submission.*

**\* Session Description:** *Limit to 150 words. We are looking for ideas—not necessarily carefully crafted and edited descriptions. Please include information about the topic to be covered and goals and outcomes for the session.*

**\* Session Topic(s):** *Please help us understand what your workshop/dinner is about in terms of the topics we are focusing on during the 2018 Forum. **Choose 1-4:** Water; Climate; Equity; Health; Concentrated Power and Consolidation; Financing and Investments; Nutrition; Labor and Immigration; Public Policy; Political Landscape; Tribal Communities; Tribal Lands; Food Sovereignty; Animal Agriculture; Soil Health; Cannabis; Wheat; Grains; Pulses*

**\* Session Goal(s):** *Please help us understand your goals for this session. **Choose 1-2:** Collaboration, Education, Discussion, Professional Skills Building*

**\* Session Format:** *How will you engage the audience? How will this session encourage funders to learn from each other as well as the 'experts'? Be creative! Stay away from too many 'talking heads'! Use interactive formats and audiovisuals where appropriate.*

**\* Workshop or Dinner:** *Please indicate whether you envision this session as a workshop or dinner.*

**Proposed Moderator: Name, Title, Organization**

*May be the same as the Session Organizer. Funder moderators are strongly preferred for all sessions.*

**Speakers Ideas (Up to 3):** You will be asked to answer the following questions about each speaker:

(a) Name, Organization, Title

(b) Why do you think they will be a good speaker?

(c) Have you heard them speak previously?

(d) Have you contacted them? (*not necessary at this point*)

(e) Are they a funder? (*You may review SAFSF's definition of a funder on the [2018 Forum webpage](#).)*

*We strongly encourage you to incorporate new and fresh voices and to limit the number of speakers to no more than two. You will be given space to list three ideas for speakers on the form.*

**\* Speaker Diversity:** *SAFSF endeavors to approach all of our topics from diverse perspectives. You will be asked to explain how your speakers represent diverse perspectives. We **prioritize sessions that represent a diversity of voices** in terms of race, class, gender, geography, etc.*

**Additional Comments:** *A space provided for any additional comments about speakers, covering speaker costs, or anything else you'd like to share about your workshop.*

**THANK YOU FOR YOUR TIME AND INTEREST IN CONTRIBUTING TO THE SAFSF ANNUAL FORUM!**