



**LOGISTICS INFORMATION**  
**SAFSF FORUM IN PROVIDENCE, RI**

**June 25-27, 2013**

**Any questions? Please call us**

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## Where's the Forum?

### Providence Marriott Downtown

1 Orms Street  
Providence, RI 02904  
1-866-807-2171  
www.marriottprovidence.com

**Special SAFSF Rate:** \$155.00/night (excluding taxes)

Deadline for SAFSF Rate: **June 3, 2013**

Check-in: 3 pm/ Check-out: 12 pm

### Parking

Complimentary parking on site

The Marriott does not have an airport shuttle service. Please see section below about transportation options from the airport(s).

### Wifi

Complimentary wifi in guest rooms (*not in the meeting spaces*). Please note: when you first get online in your room, you will need to accept any charges. These charges will be removed from your final bill.

## Who can attend?

The forum is for funders only. We welcome all types of funders - corporate foundations, government, community foundations, individual donors, family foundations, etc. If you are unsure whether you qualify as a funder, please contact us at [bridget@safsf.org](mailto:bridget@safsf.org) and [vclarke@safsf.org](mailto:vclarke@safsf.org).

## Who makes my hotel reservation?

**All Funder Attendees** (*including those who are moderating or presenting*) are responsible for making their own reservations directly with the hotel prior to June 3. Book early as we expect to sell out our room block.

Call the hotel at: 1-800-807-2171

Group Name: SAFSF

**Invited Speakers From Non-Funder Organizations:** SAFSF staff, or your funder sponsor, will book your hotel accommodations and provide you with a confirmation number. Any questions, please contact Bridget Dobrowski at [bridget@safsf.org](mailto:bridget@safsf.org) or 805-687-0551.

## Is there a Hotel/Airport shuttle?

The Marriot Hotel does not provide complimentary shuttle service. Please see option in the section below: **From the Airport to the Hotel**

## When is the Forum registration desk open?

Check-in, pick up your packet (will include program, name tags, contact and bio information for all attendees, restaurant/food guide, and more!)

Monday, June 24: 3:00 – 5:00 pm – *Ballroom Foyer*

Tuesday, June 25: 7:00 am – 6:00 pm - *Ballroom Foyer*

Wednesday, June 26: 7:00 – 9:00 am and 5:00-7:00 pm - *Ballroom Foyer*

Thursday, June 27: 7:00 am – 12:00 pm - *Ballroom Foyer*

## Do site visits happen rain or shine?

Yes, site visits happen regardless of what the weather brings. The 2013 Forum will have two choices of pre-Forum site visits on Tuesday, June 25<sup>th</sup>, and five choices of full-day site visits on Wednesday, June 26<sup>th</sup>. **Be sure to bring a water bottle** with you on the site visits and wear comfortable clothing/shoes.

**IMPORTANT: Anyone attending a Wednesday site visit must wear closed toed shoes!**

## What's appropriate Forum attire?

SAFSF is a casual group and Providence is a casual town, so comfortable clothes are fine. However, we will have two receptions (Tuesday, June 25<sup>th</sup> at the Aqua Bar and Thursday, June 27<sup>th</sup> at The Dorrance) so you might want to bring something dressier for those nights. For site visits: be sure to wear clothes you don't mind getting dirty! And remember at least one pair of closed-toed shoes!

## What's the weather like?

Providence is home to seasonal weather and a moderate climate. The summer months in Providence, from June to September, feature typically hot, sunny weather, with a fairly humid climate and cooler evenings. Average temperature for June is in the high 70's to low 80's. There is no dry season in Providence; rain is a distinct possibility, please come prepared. Layers are always a good idea.

## Will there be a resource table?

While we will provide a resource table for those wanting to bring materials, we encourage you to limit the amount you bring. Please, **bring no more than 50 copies** of any one document. *Important: You will be responsible for removing remaining materials on Thursday, June 27 by 5pm.*

## Can I ship myself materials ahead of time?

Boxes MUST NOT arrive before **Friday, June 21<sup>st</sup>** and CANNOT require a signature. **NOTE: If your package arrives prior to June 21, you will be charged \$50/day for storage.**

Packages must be addressed as follows:

### **Providence Marriott Downtown**

Attention: SAFSF Forum, Victoria Miller

Guest: [YOUR NAME, YOUR ARRIVAL DATE]

1 Orms St.

Providence, RI 02904

## Forum Etiquette Rules

Many hours and thoughtful planning go into every part of the Forum. And while we may be casual in our clothing, we do have a few 'etiquette' rules we ask all attendees—funder and non-funder alike—to follow. The Forum is a *pitch-free 'no-fly zone'*. We encourage attendees to talk about your work and to network, network, network—and to follow up! However, we have an iron-clad no-solicitation rule during the Forum. We do this so that we can all enjoy an open, welcoming, no-pressure environment allowing conversation and ideas to flow freely.

Cell phone use: Please observe limited cell phone use while at the Forum. We know everyone has family and professional obligations to attend to; please step outside of plenary or workshop sessions to answer calls, respond to texts, check email/twitter/facebook, etc.

In particular, we ask that you respect our site visit hosts who have gone to considerable effort to put together learning experiences that require us all to be present. Please also be advised that small spaces (i.e. captive on bus rides) do not lend themselves to phone calls.

**THANK YOU FOR YOUR COOPERATION!**

## How do I get to Providence?

### By Air

#### **T.F Green Airport (PVD) - [www.pvdairport.com](http://www.pvdairport.com)**

The airport is serviced directly by six major carriers (Air Canada, Delta Airlines, JetBlue, Southwest Airlines, United Airlines, US Airways). There are direct flights to/from Atlanta, Atlantic City, Baltimore/Washington, Charlotte, Chicago, Cleveland, Denver, Detroit, Ft. Lauderdale, Ft. Myers, Las Vegas, Martha's Vineyard, Minneapolis, Nantucket, Newark, Orlando, Philadelphia, Tampa, Toronto, Washington, and West Palm Beach.

#### **Boston Logan International Airport (BOS) - [www.massport.com](http://www.massport.com)**

Logan airport is 50 miles away from Providence, RI. Major airlines include American Airlines, Delta Airlines, JetBlue Airways, Southwest Airlines, United Airlines, US Airways, and Virgin America.

### From the Providence Airport to the Hotel

#### **Airport Shuttle Service - [www.airporttaxiri.com/schedule/index.html](http://www.airporttaxiri.com/schedule/index.html)**

Offers shuttle service from the Marriot Hotel Downtown to/from PVD airport 32 minutes past every hour for \$11 one way.

#### **MBTA Commuter Rail - [www.mbta.com](http://www.mbta.com)**

700 Jefferson Blvd.

Warwick, RI 0286

800-392-6100

Weekday MBTA commuter rail service is available between PVD Airport and downtown Providence. This commuter train uses the same station as Amtrak; the station is .4 miles from the hotel – a 10 min walk or a 3 min cab ride.

#### **Taxi**

Fare to Providence Marriott Downtown hotel from TF Green International Airport is approximately \$32, according to the hotel website.

### By train

#### **Amtrak services Providence - [www.amtrak.com](http://www.amtrak.com)**

Providence Station (PVD)

100 Gaspee Street

Providence, RI 02903

*The Amtrak station is .4 miles from the hotel – a 10 min walk or a <5 min cab ride.*

Two Amtrak lines, the Acela Express and the Northeast Regional, provide rail service to and from the Providence Station. The Acela Express travels daily from Boston's South Station, through Providence, and on to New York City, Newark, Philadelphia, Baltimore, and Washington, D.C. The Northeast Regional Amtrak route operates at slightly lower speeds; it serves the same general line from Boston to D.C., but also goes further south into Newport News, Virginia and has more stops at smaller regional destinations.

## Do I need to rent a car?

No, you will not need a car while attending the Forum. We provide bus transportation for all site visits. Dinner receptions are held within walking distance of the hotel. If you are inclined to rent a car for you and/or your family, the following rental car services are available at PVD Airport: Advantage, Alamo, Avis, Budget, Dollar, Enterprise, Hertz, National, and Thrifty.

## What other options are there for getting around town?

### **Green Line Trolley - [www.ripta.com/92](http://www.ripta.com/92)**

These trolley-replica buses offer service throughout the central district at a reasonable price. The 92 Green Line carries passengers from Federal Hill on the west, to the Eastside Marketplace on the east through downtown Providence. Major attractions along the line include Kennedy Plaza, the Convention Center, Restaurant Row, and the Thayer Street shopping district.

Trolley hours are 6:30 AM to 9:00 PM Monday through Friday; 8:00 AM to 6:30 PM Saturday; and 11:00 AM to 6:30 PM Sunday. The green line runs every twenty minutes.

Pricing for the trolleys is \$1.75 per ride per person. For a lot of traveling in one day, a 1-day pass can be purchased for only \$5 upon boarding the bus or trolley. These day passes are valid for twenty-four hours on any bus or trolley statewide.

### **Rhode Island Public Transportation Authority (RIPTA) - [www.ripta.com](http://www.ripta.com)**

Covers transportation across the state with over 25 million rides each year.

### **Bike Rentals**

Dash Bicycle

267 Broadway, Providence RI 02903

401-453-DASH (3274)

[www.dashbicycle.com](http://www.dashbicycle.com)

Caster's Bicycles & Fitness

212 Fourth Street, Providence, RI 02906

401-274-5300

[www.bikeri.com](http://www.bikeri.com)

### **Bike Maps:**

[www.dot.ri.gov/bikeri/areamaps.asp](http://www.dot.ri.gov/bikeri/areamaps.asp)

## Can you give me suggestions of what to do in town?

We know many of you bring your families to the SAFSF Forum. We found the following online guide to help with your planning: [www.goprovidence.com/things-to-do/free-events-attractions/](http://www.goprovidence.com/things-to-do/free-events-attractions/)